

‘BUILD’ your Future with Habitat for Humanity GTA

Part-Time Retail Associate (Contract)

Reports To	Manager, ReStore North York
Division	ReStore
Location	155 Bermondsey Road (Toronto, ON)
Date	May, 2019

Habitat for Humanity Greater Toronto Area (Habitat GTA) is a nonprofit housing organization that mobilizes volunteers and communities to help working, lower income families build strength, stability, and self-reliance through affordable homeownership. With the help of volunteers, donors, and community partners; we have built more than 360 homes for families, including over 1,300 children in need of safe, decent, and affordable housing. In support of our homebuilding, Habitat GTA operates retail home improvement stores called Habitat ReStore. Our 12 locations across the GTA collect donations of home furnishings, appliances, and renovation materials; and sell them to the public at a fraction of the original price.

What we offer...

- A meaningful opportunity to make a difference in your local community and in the lives of families
- Internal job mobility and developmental opportunities
- Wellness initiatives including EAP and corporate gym membership rate with Goodlife Fitness

The Opportunity

If you love working with people, have amazing customer service and are looking to make an impact, then keep reading!

Habitat for Humanity GTA is seeking a friendly and energetic individual to join our team at our East York ReStore location on 155 Bermondsey Road. Reporting to the Manager, ReStore East York, the ReStore Associate will assist with the daily operations of the retail store. This includes accepting donations of gently used furniture, appliances, overstocked, seconds, used, discontinued items and salvageable building materials donated by manufacturers, stores, contractors and individuals. This individual assists in organizing and delegating volunteers for tasks and ensures a positive ReStore experience for all.

This is a great opportunity to be a part of a great cause. No two days are the same, so if you are looking for a fast paced and constantly changing role, then the ReStore is the place for you!

Your Impact

- Customer Service
- Receiving donations
- Product merchandising
- Product valuing and pricing



- Health and safety
- Maintaining good consistent store standards and conditions
- Following policies and procedures including cash and receipting
- Working with and supervising volunteers

What You Bring

- Retail experience
- Friendly and outgoing
- Excellent customer service and communication skills.
- Ability to perform heavy lifting on a regular basis.
- Mathematical aptitude
- Understanding of volunteer management/engagement, as well as knowledge of renovation and building materials are considered assets.

Your Application

If you are ready to make a change in your local community and become a part of our team at Habitat for Humanity GTA, then submit your resume and cover letter towards the position. Please state your hourly wage expectation in your cover letter.

All applications must be submitted to hr@habitatgta.ca with the position title in the subject line.

Your Future at Habitat for Humanity GTA Awaits...

Applicants must be eligible to work in Canada throughout the duration of their employment with Habitat for Humanity GTA. Proof of eligibility will be required.

Habitat for Humanity GTA is committed to creating a diverse environment and is proud to be an equal opportunity employer.

Habitat for Humanity GTA is committed to ensuring a barrier-free, accessible and inclusive work environment. We welcome and encourage applications from people with disabilities. Upon individual request, we will endeavor to remove barriers to the hiring process to accommodate candidates with disabilities, providing the applicant has met the bona-fide requirements of the employment position. Please inform us should accommodation be required at any point during the recruitment and selection process.

As part of our selection process, the successful candidate must receive clearance by a police background check.

Internal candidates with the required skill-set are encouraged to apply.

We thank all applicants for their interest in Habitat for Humanity GTA, however only those selected for an interview will be contacted.

