

## ‘BUILD’ your Future with Habitat for Humanity GTA

| Driver     |                        |
|------------|------------------------|
| Reports To | Procurement Supervisor |
| Division   | ReStore                |
| Location   | Toronto, Ontario       |
| Date       | June, 2019             |

Habitat for Humanity Greater Toronto Area (Habitat GTA) is a nonprofit housing organization that mobilizes volunteers and communities to help working, lower income families build strength, stability, and self-reliance through affordable homeownership. With the help of volunteers, donors, and community partners; we have built more than 360 homes for families, including over 1,300 children in need of safe, decent, and affordable housing. In support of our homebuilding, Habitat GTA operates retail home improvement stores called Habitat ReStore. Our 12 locations across the GTA collect donations of home furnishings, appliances, and renovation materials; and sells them to the public at a fraction of the original price.

### What we offer...

- A meaningful opportunity to make a difference in your local community and in the lives of families
- Comprehensive health and dental benefits
- RRSP eligibility
- Flexible work arrangements
- Internal job mobility and developmental opportunities
- Wellness initiatives including EAP and corporate gym membership rate with Goodlife Fitness

### The Opportunity

Reporting to the Procurement Supervisor, the ReStore Driver/Mover will share responsibility in driving, picking up, dropping off, delivering and salvaging donated furniture, building and renovation materials in a safe and efficient manner throughout the GTA, while being a respectful ambassador for Habitat GTA.

### Your Impact

- Alerting the Manager to the condition of ReStore vehicles and repairs or maintenance as required after completing vehicle inspections prior to shift.
- Safely operating straight truck or cube vans to perform product donation pick-ups from donors (i.e. homes, stores, corporate offices etc.) and drop offs to sites (i.e. ReStore and Habitat GTA Office locations within the GTA).
- Determining the most efficient route to perform daily pick-ups.



- Safely picking up and dropping off product donations across the GTA.
- Loading and unloading products from truck or cube van.
- Delivering exceptional customer service and working effectively with volunteers.
- Assist with unloading large shipments in the warehouse.
- Support deconstruction projects.
- Evaluating the suitability (condition) of materials at pick up and salvage locations in accordance with current established criteria.
- Overseeing the volunteer salvage team and coordinating the removal of materials in conjunction with the team in a safe and efficient manner.
- Ensuring all salvage and pick-up sites and surrounding areas are left clean and undamaged.
- Alerting the Manager to any safety hazards and challenges at salvage sites.
- Assisting in store operations
- Contribute to the overall success of the ReStore and Habitat team
- Other duties as required and assigned.

### What You Bring

- Ability to safely operate a motor vehicle while following legal driving standards and regulations
- Valid class "G" or above driver's license; a clean driver's abstract required.
- Safety boots required: CSA approved safety footwear to be worn at all times.
- Able to perform heavy lifting on a regular basis; able to easily lift 50 lbs and to safely handle donated products such as cabinetry, plumbing fixtures, appliances, construction materials.
- Enjoys dealing with the public and has excellent customer-service skills.
- Friendly and helpful demeanor.
- Works well independently and as part of a team.
- Punctual, reliable and has good attendance record.
- Pickup & delivery experience is an asset.
- Trustworthy and accountable.

### Assets (though not required)

- Understanding of volunteer engagement
- Knowledge of renovation and building materials



## Your Application

If you are ready to make a change in your local community and become a part of our team at Habitat for Humanity GTA, then submit your resume and cover letter towards the position. Please state your salary expectations in your cover letter at [hr@habitatgta.ca](mailto:hr@habitatgta.ca) with the position title in the subject line.

This position will remain open until filled.

## Your Future at Habitat for Humanity GTA Awaits...

*Applicants must be eligible to work in Canada throughout the duration of their employment with Habitat for Humanity GTA. Proof of eligibility will be required.*

*Habitat for Humanity GTA is committed to creating a diverse environment and is proud to be an equal opportunity employer.*

*Habitat for Humanity GTA is committed to ensuring a barrier-free, accessible and inclusive work environment. We welcome and encourage applications from people with disabilities. Upon individual request, we will endeavor to remove barriers to the hiring process to accommodate candidates with disabilities, providing the applicant has met the bona-fide requirements of the employment position. Please inform us should accommodation be required at any point during the recruitment and selection process.*

*As part of our selection process, the successful candidate must receive clearance by a police background check.*

*Internal candidates with the required skill-set are encouraged to apply.*

*We thank all applicants for their interest in Habitat for Humanity GTA, however only those selected for an interview will be contacted.*

