

VOLUNTEER WITH HABITAT GTA

Finance, Audit and Risk Management Committee Volunteer Member	
Reports to	FARM Committee Chair
Location	Habitat GTA office at 155 Bermondsey Ave. and/or via teleconference
Time Commitment	5-6 meetings per year, 3-4 hours/meeting + 3-4 hours/month Long term

Habitat for Humanity Greater Toronto Area (Habitat GTA) is a non-profit housing organization that mobilizes volunteers and communities to help working, lower income families build strength, stability, and self-reliance through affordable homeownership. Our Finance, Audit and Risk Management Committee is looking for a volunteer to assist its members in fulfilling its financial, audit and risk management oversight responsibilities for the Board of Directors of the organization.

Duties & Responsibilities

- Ensure that an independent audit is undertaken every year;
- Provide oversight to ensure that the interests of stakeholders are properly protected in relation to financial affairs of the Organization;
- Monitor, review and report to the Board, the Organization's financial position and accounting affairs, including the reliability of the financial information used by the Board and contained in the documents and announcements approved by the Board for issuance on behalf of the Organization; and
- Monitor and review and report to the Board the effectiveness of the Organization's internal control policies and procedures for the identification, assessment and reporting of risks;
- Oversee the identification of the risks which the Organization may face and make recommendations on how to mitigate such risks

Qualifications:

- CPA or other financial designation (e.g., CFA)
- Experience (BOD or operational) with a non-profit and/or in the retail, land development or construction sector
- Confident/fluent with financial statements, management reports, performance and risk metrics
- Able to interpret/assess detailed financial information in the context of an organization's overall strategy and offer meaningful insights/recommendations accordingly
- Ideally, some audit experience (either professionally and personally or via participation on an audit committee)
- Comfortable working in a committee environment
- Available for 5-6 meetings/year
- Engaged by the Habitat mission

Benefits

- Join like-minded volunteers and staff in having an impact in affordable housing in the GTA
- Stimulating professional experience in the context of a challenging economic and legislative environment and a complex non-profit funding model

How to apply

If you enjoy working with other professionals from a variety of industries and backgrounds, this position is a good match with your skill set, and are interested in making a difference in the lives of families in the GTA, please send your resume and cover letter to beth.adams@habitatgta.ca.

Habitat for Humanity GTA is committed to ensuring a barrier-free, accessible and inclusive work environment. We welcome and encourage applications from people with disabilities. Upon individual request, we will endeavor to remove barriers to the volunteer selection process to accommodate candidates with disabilities, providing the applicant has met the bona-fide requirements of the volunteer position. Please inform us should accommodation be required at any point during the selection process.